

AGENDA

Board of Directors Meeting

January 6, 2010

Start Time: 9:30 a.m.

LOCATION

**San Bernardino Associated Governments
Santa Fe Depot - SANBAG Lobby 1st Floor
1170 W. 3rd Street, San Bernardino, CA**

Board of Directors

President

Paul Eaton, Mayor
City of Montclair

Vice-President

Brad Mitzelfelt, Supervisor
County of San Bernardino

Charley Glasper, Mayor
City of Adelanto

Rick Roelle, Mayor
Town of Apple Valley

Julie McIntyre, Mayor Pro Tem
City of Barstow

Bill Jahn, Mayor Pro Tem
City of Big Bear Lake

Dennis Yates, Mayor
City of Chino

Gwenn Norton-Perry, Council Member
City of Chino Hills

Kelly Chastain, Mayor
City of Colton

Mark Nuaimi, Mayor
City of Fontana

Bea Cortes, Council Member
City of Grand Terrace

Mike Leonard, Council Member
City of Hesperia

Larry McCallon, Council Member
City of Highland

Rhodes "Dusty" Rigsby, Mayor Pro Tem
City of Loma Linda

Jeff Williams, Mayor
City of Needles

Alan Wapner, Council Member
City of Ontario

Diane Williams, Council Member
City of Rancho Cucamonga

Patricia Gilbreath, Mayor Pro Tem
City of Redlands

Ed Scott, Council Member
City of Rialto

Patrick Morris, Mayor
City of San Bernardino

Jim Harris, Council Member
City of Twentynine Palms

John Pomierski, Mayor
City of Upland

Ryan McEachron, Council Member
City of Victorville

Richard Riddell, Mayor
City of Yucaipa

William Neeb, Council Member
Town of Yucca Valley

Gary Ovitt, Supervisor
County of San Bernardino

Paul Biane, Supervisor
County of San Bernardino

Neil Derry, Supervisor
County of San Bernardino

Josie Gonzales, Supervisor
County of San Bernardino

Ray Wolfe, Caltrans
Ex-Officio Member

Deborah Robinson Barmack
Executive Director

San Bernardino Associated Governments (SANBAG) is a council of governments formed in 1973 by joint powers agreement of the cities and the County of San Bernardino. SANBAG is governed by a Board of Directors consisting of a mayor or designated council member from each of the twenty-four cities in San Bernardino County and the five members of the San Bernardino County Board of Supervisors.

In addition to SANBAG, the composition of the SANBAG Board of Directors also serves as the governing board for several separate legal entities listed below:

***The San Bernardino County Transportation Commission**, which is responsible for short and long range transportation planning within San Bernardino County, including coordination and approval of all public mass transit service, approval of all capital development projects for public transit and highway projects, and determination of staging and scheduling of construction relative to all transportation improvement projects in the Transportation Improvement Program.*

***The San Bernardino County Transportation Authority**, which is responsible for administration of the voter-approved half-cent transportation transactions and use tax levied in the County of San Bernardino.*

***The Service Authority for Freeway Emergencies**, which is responsible for the administration and operation of a motorist aid system of call boxes on State freeways and highways within San Bernardino County.*

***The Congestion Management Agency**, which analyzes the performance level of the regional transportation system in a manner which ensures consideration of the impacts from new development and promotes air quality through implementation of strategies in the adopted air quality plans.*

*As a **Subregional Planning Agency**, SANBAG represents the San Bernardino County subregion and assists the Southern California Association of Governments in carrying out its functions as the metropolitan planning organization. SANBAG performs studies and develops consensus relative to regional growth forecasts, regional transportation plans, and mobile source components of the air quality plans.*

Items which appear on the monthly Board of Directors agenda are subjects of one or more of the listed legal authorities. For ease of understanding and timeliness, the agenda items for all of these entities are consolidated on one agenda. Documents contained in the agenda package are clearly marked with the appropriate legal entity.

**San Bernardino Associated Governments
County Transportation Commission
County Transportation Authority
County Congestion Management Agency
Service Authority for Freeway Emergencies**

Board of Directors

January 6, 2010

9:30 a.m.

Location:

**San Bernardino Associated Governments
Santa Fe Depot
SANBAG Lobby, 1st Floor
1170 W. 3rd Street, San Bernardino**

To obtain additional information on any items, please contact the staff person listed under each item. You are encouraged to obtain any clarifying information prior to the meeting to allow the Board to move expeditiously in its deliberations. Additional meeting procedures and agenda explanations are attached to the end of this agenda.

Call to Order - 9:30 a.m. by Mayor Paul Eaton

- I Pledge of Allegiance
- II. Attendance
- III. Announcements:
 - Calendar of Events (Pg. 14)
- IV. Agenda Notices/Modifications – Vicki Watson

**1. Possible Conflict of Interest Issues for the Board Meeting of Pg. 15
January 6, 2010**

Note agenda item contractors, subcontractors and agents, which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

Consent Calendar

Items listed on the Consent Calendar are expected to be routine and non-controversial. These items have been discussed at SANBAG Policy Committee meetings and made available for public review as noted in the agenda. The Consent Calendar will be acted upon as a single motion. Items on the Consent Calendar may be removed for discussion by Board Member Request. Items pulled from the consent calendar will be brought up under Agenda Item 24.

Notes/Actions:

Consent Calendar Continued....

Administrative Matters

2. Board of Directors Attendance Roster Pg. 18

Subregional Transportation Planning & Programming

3. Development Mitigation Annual Report for Fiscal Year Ending June 30, 2009 Pg. 22

Receive information on the Development Mitigation Annual Report for fiscal year ending June 30, 2009. **Ty Schuiling**

This item was reviewed by the Plans and Programs Committee on December 16, 2009.

4. Local Input on Growth Forecasts for the Southern California Association of Governments' (SCAG) 2012 Regional Transportation Plan Pg. 25

Receive information on updated growth forecasts for the SCAG 2012 Regional Transportation Plan (RTP) resulting from local input **Ty Schuiling**

This item was reviewed by the Plans and Programs Committee on December 16, 2009 and the Mountain/Desert Committee on December 18, 2009.

Program Support/Council of Govts.

5. Van Scoyoc Associates Contract Extension for Federal Advocacy Services Pg. 33

Approve Amendment #2 to contract No. C07075, for a two-year extension, with Van Scoyoc Associates for federal advocacy services in the amount of \$202,000 for a total not to exceed \$608,000. **Jennifer Franco**

This item was reviewed and unanimously recommended for approval by the Plans and Programs Committee on December 16, 2009. County Counsel has reviewed amendment as to form.

Program Support/Council of Govts.

6. Reconfirm Support of SANBAG's Transportation Reauthorization Projects Pg. 38

1. Re-adopt Board approved projects for the Federal Transportation Reauthorization bill (Attachment #3).

2. Approve High Desert Corridor Joint Powers Authority to be lead requestor for High Desert Corridor project. **Jennifer Franco**

This item was reviewed and unanimously recommended for approval by the Major Projects Committee on December 10, 2009 and by the Mountain/Desert Committee on December 18, 2009.

Consent Calendar Continued....

Project Development

7. **Property appraisals and offers for purchase of properties necessary for the Hunts Lane and Union Pacific Railroad Company (UPRR) Grade Separation Project** Pg. 47

1. Approve appraisals for three (3) residential properties in the City of Colton identified by Assessor's Parcel Numbers 016-439-101, 016-439-124 and 016-439-125, to be acquired for the Hunts Lane Grade Separation Project, and

2. Authorize staff to proceed with the full acquisition of three (3) residential properties identified by Assessor's Parcel Numbers 016-439-101, 016-439-124 and 016-439-125, including relocation assistance and demolition of the existing structures, in an amount not to exceed \$1,000,000, and

3. Authorize the Executive Director to act on behalf of SANBAG in signing offers to purchase three (3) residential properties identified by Assessor's Parcel Numbers 016-439-101, 016-439-124 and 016-439-125 for the Hunts Lane Grade Separation Project. **Garry Cohoe**

This item was reviewed and unanimously recommended for approval by the Major Projects Committee on December 10, 2009.

8. **Amendment 6 to Cooperative Agreement 95-065 with San Bernardino County Real Estate Services for right of way acquisition services** Pg. 51

Approve Amendment 6 to Cooperative Agreement No. 95-065 with San Bernardino County Real Estate Services for right of way acquisition services extending the period of performance two more years through December 31, 2011 and increasing contract maximum not to exceed amount by \$200,000 for a new agreement total of \$1,841,000.00 as described in the financial impact section below. **Garry Cohoe**

This item was reviewed and unanimously recommended for approval by the Major Projects Committee on December 10, 2009. SANBAG Counsel has reviewed and approved the agreement as to form.

Consent Calendar Continued....**Project Development (Cont.)**

9. **Approve Contract No. C10027 with Overland Pacific & Cutler, Inc. (OPC) for On-Call Right of Way Services including Acquisition, Appraisal, Right of Way Engineering, Surveying, and other Specialty Professional Services** Pg. 55

Approve Contract No. C10027 with Overland Pacific & Cutler, Inc. (OPC) for On-Call Right of Way Services including Acquisition, Appraisal, Right of Way Engineering, Surveying, and other Specialty Professional Services on an as needed basis in an amount not-to-exceed \$1,300,000. **Garry Cohoe**

This item was reviewed and approved by the Major Projects Committee on November 12, 2009 (11-0-1; Abstained: Supervisor Neil Derry). SANBAG Counsel has reviewed and approved the contract as to form.

10. **Construction management services and construction support services for the SR 210, Muscoy UPRR bridge seismic retrofit project** Pg. 104

1. Approve Amendment No. 6 to Contract No. 03-013 with Lim and Nascimento Engineering Corporation in the amount of \$162,966, increasing the contract total amount from \$28,159,179 to \$28,322,145, and extending the completion date to August 31, 2010.

2. Approve Amendment No. 1 to Contract No. 09-095 with HNTB to extend the completion date to August 31, 2010. **Garry Cohoe**

This item was reviewed and recommended for approval (11-0-3; Abstained: Supervisor Paul Biane, Supervisor Neil Derry and Council Member Alan Wapner) by the Major Projects Committee on December 10, 2009. SANBAG Counsel has reviewed and approved these amendments as to form.

11. **Categorical Exemption determination under the California Environmental Quality Act (CEQA) for Tier 3 and Tier 4 of the San Bernardino Valley Coordinated Traffic Signal System Program** Pg. 114

1. Approve the determination that Tier 3 and Tier 4 of the San Bernardino Valley Coordinated Traffic Signal System Program is Categorically Exempt under CEQA, CCR Title 14, Section 15302 (Replacement or Reconstruction of Existing Facilities) and CCR Title 14 Section 15303 (New Construction of Small New Equipment).

2. Approve the Notice of Exemption, attached as Attachment "A" for filing with the San Bernardino County Clerk. **Garry Cohoe**

This item was reviewed and unanimously recommended for approval by the Major Projects Committee on December 10, 2009.

Consent Calendar Continued....

Project Development (Cont.)

12. Hunts Lane/UPRR Grade Separation Project Utility Relocation Pg. 118

Approve reimbursement Agreement No. C10153 with AT&T for relocation of existing communication facilities along Hunts Lane in the amount not to exceed \$153,716.39. **Garry Cohoe**

This item was reviewed and approved in concept by the Major Projects Committee on November 12, 2009 (12-0-1; Abstained: Supervisor Neil Derry). SANBAG Counsel has reviewed and approved the agreement as to form.

13. Project Development of the Lenwood Road Grade Separation Project Pg. 130

1. Approve budget authority to create a new Task No. 88110000, Lenwood Road Grade Separation, in the amount of \$2,000,000 for the 2009/2010 fiscal year.

2. Approve allocation of \$935,108 from the Measure I 2010-2040 North Desert Major Local Highway (MLH) program to the Lenwood Grade Separation Project.

3. Approve Cooperative Agreement No. C10042 with the City of Barstow and San Bernardino County for Rail-Highway Grade Separation Project at Lenwood Road BNSF in the amount of \$2,500,000.

4. Approve Professional Services Agreement No. C10043 with URS Corporation Americas for Delivery of Project Approval/Environmental Document (PA/ED) and Plans, Specifications and Estimates (PS&E), including right of way engineering and support for the Lenwood Road Grade Separation Project in the amount of \$3,115,108. **Garry Cohoe**

This item was reviewed and approved by the Mountain/Desert Committee on November 20, 2009. SANBAG Counsel has reviewed and approved the agreement as to form.

Consent Calendar Continued....

Project Development (Cont.)

- 14. Delivery of the I-215/I-15 Devore Interchange project using the Design-Build delivery method in lieu of the traditional Design-Bid-Build method** Pg. 185

1. Authorize staff to proceed with a Design-Build delivery method for the I-215/I-15 Devore Interchange project.
2. Authorize staff to submit an application to Caltrans for the consideration by the California Transportation Commission of the I-215/I-15 Devore Interchange project to utilize Design-Build delivery method.
3. Authorize staff to negotiate with Caltrans and reach agreement on roles and responsibilities, staffing assignments, project organization, schedule & cost, and the designation of Caltrans as the responsible agency for project development. **Garry Cohoe**

This item was reviewed and recommended for approval by the Major Projects Committee on December 10, 2009 and the Mountain/Desert Committee on December 18, 2009.

Transportation Programs/Fund Administration

- 15. FY 2010/2011 Apportionment for Measure I 2010-2040** Pg. 189

Receive information on development of apportionment alternatives for FY 2010/2011. **Ty Schuiling**

This item was reviewed by the Plans and Programs Committee on December 16, 2009.

Regional and Quality of Life

- 16. Annual Agreement between the State of California Department of Transportation (Caltrans) and the San Bernardino Associated Governments (SANBAG), for Freeway Service Patrol (FSP) Funding** Pg. 207

Approve Agreement No. C10155 between Caltrans and SANBAG, to accept State funds for the operations and management of FSP services for \$1,396,965, and to match those funds with Department of Motor Vehicle Registration Fees (call box revenues) in the amount of \$349,242, for a total contract amount of \$1,746,207, as outlined in the Financial Impact Section. **Marla Modell**

This item was reviewed and unanimously recommended for approval by the Plans and Programs Committee on December 16, 2009. The contract has been reviewed, as to form, by Legal Counsel.

DISCUSSION ITEMS

Administrative Matters

17. Notice of Appointments, City Selection Committee and Policy Committee Caucuses Pg. 217

1) Note Presidential re-appointment of Kelly Chastain, City of Colton, and John Pomierski, City of Upland to the Commuter Rail and Transit Committee.

2) Note the date of the upcoming City Selection Committee elections on March 3, 2010 and the call for candidates for officers of the City Selection Committee and for members of the San Bernardino County Local Agency Formation Commission (LAFCO). The last day for candidates to provide their letter of interest is January 29, 2010.

3) Conduct a caucus of the East Valley, West Valley, and Mountain/Desert city representatives to select members to serve on the Administrative and the Plans and Programs policy committees.
Duane Baker

This item has had no prior policy committee review.

Program Support/Council of Govts.

18. Federal Report on Fiscal Year 2010 Transportation Appropriations Pg. 220

Receive report by Steve Palmer of Van Scoyoc Associates regarding FY 10 appropriations for the SANBAG region and a general update on Congressional activities. **Jennifer Franco**

This item has had no prior SANBAG policy committee review.

Subregional Transportation Planning and Programming

19. Perspectives on SB375 Implementation from the Southern California Association of Governments (SCAG) Pg. 223

Receive presentation by Hasan Ikhrata, SCAG Executive Director.
Ty Schuiling

Collaboration with SCAG in meeting regional SCS requirements is consistent with the approved Fiscal Year 2009-2010 Budget, Task Nos. 11010000 and 11210000.

Discussion Items Continued.....

Project Development

20. Hunts Lane Railroad Grade Separation – Hearing to Consider Resolutions of Necessity Pg. 225

1. Acting as the County Transportation Commission, the SANBAG Board will re-open the public hearing that was continued to this date from the prior Board meeting on December 2, 2009, to consider condemnation of real property required for the Hunts Lane Grade Separation project in the City of San Bernardino and the City of Colton and,

2. Adopt Resolutions of Necessity (Resolution No. 10-003) authorizing condemnation of real property declaring the following: (2/3rd majority vote required for recommendation item 2)

- a. The public interest and necessity require the project described in the proposed Resolution of Necessity.
- b. The project is planned and/or located in the manner that will be most compatible with the greatest public good and the least private injury.
- c. The property to be acquired is necessary for the project.
- d. An offer required by Section 7267.2 of the Government Code has been made to the owner of record. **Garry Cohoe**

This item was reviewed by the Major Projects Committee on November 12, 2009 and December 10, 2009 and at the December 2, 2009 SANBAG Board meeting. This item has been reviewed by SANBAG Legal Counsel.

21. Award Construction Contract No. C10007 for Interstate 10 Riverside Avenue Interchange (Project) Pg. 290

Award Construction Contract No. C10007 to lowest responsible bidder for the I-10 Riverside Avenue Interchange Project. **Garry Cohoe**

Approval to take this item directly to the Board was approved by the Major Projects Committee on October 7, 2009. SANBAG Counsel has reviewed and approved the draft contract as to form.

Discussion Items Continued.....

Project Development (Cont.)

22. Funding Agreement with the Department of Energy (DOE) for the J.B. Hunt Alternative Fuel Project Pg. 293

1. Execute Funding Agreement No. R10-118, with the DOE, for \$9,950,708, for the J.B. Hunt Alternative Fuel Project, for the period of December 23, 2009, through December 22, 2013, as outlined below in the financial Impact Section;
2. Direct the Executive Director or her designee, to submit all DOE contract materials and attachments, electronically, on behalf of SANBAG and per DOE contractual procedures/requirements; and
3. Authorize the Executive Director to approve administrative changes to the DOE Scope of Work, Work Program and/or budget, that are minor in nature and do not change the project scope or the DOE funding commitment. **Michelle Kirkhoff**

This item had no prior Policy Committee Review. This item was reviewed by SANBAG Legal Counsel.

Discussion Items Continued.....

Regional & Quality of Life Programs

23. Regional Greenhouse Gas Inventory and Reduction Plan and Related Environmental Impact Report Contract and Memorandum of Understanding Pg. 316

1) Approve Memorandum of Understanding No. 10144 between SANBAG and the Cities of Adelanto, Big Bear Lake, Chino, Chino Hills, Fontana, Grand Terrace, Hesperia, Highland, Loma Linda, Montclair, Needles, Rancho Cucamonga, Redlands, Rialto, San Bernardino, Twentynine Palms, Victorville, Yucaipa, and the Town of Yucca Valley for the management of and payment for the preparation of a Regional Greenhouse Gas Inventory and Reduction Plan and Related Environmental Impact Report.

2) Approve Sole Source Contract No. C10165 with ICF Jones & Stokes for a Regional Greenhouse Gas Inventory and Reduction Plan for an amount not to exceed \$479,040 as identified in the financial impact section. This approval is contingent upon the full execution of Memorandum of Understanding No. 10144.

3) Approve Sole Source Contract No. C10170 with PBS&J for an Environmental Impact Report Related to the Regional Greenhouse Gas Inventory and Reduction Plan for an amount not to exceed \$260,554 as identified in the financial impact section. This approval is contingent upon the full execution of Memorandum of Understanding No. 10144.

4) Approve Budget Amendment to increase Task Number 49010000, Council of Governments New Initiatives, in the amount of \$739,594 with \$231,160 coming from SANBAG Council of Governments dues and reserves and the balance of \$508,434 coming from contributions from participating cities as detailed in the financial impact section and in Exhibit "A". **Duane Baker**

Original direction given by the Board of Directors on August 5, 2009. This specific item was approved by the Plans and Programs Committee on December 16, 2009 and will be reviewed by the Board of Directors on January 6, 2010.

Other Matters

24. Consent Calendar Items Pulled for Discussion

Items pulled from the consent calendar shall be taken under this item in the order they were presented on the calendar.

Comments from Board Members

Brief Comments from Board of Directors

Public Comment

Brief Comments by the General Public

ADJOURNMENT

Additional Information

Agency Reports/Committee Memberships

Commuter Rail Report Pg. 364

Mayor Pro Tem Patricia Gilbreath

South Coast Air Quality Management Report Pg. 367

Mayor Dennis Yates

Mobile Source Air Pollution Reduction Review Committee (MSRC) Pg. 369

Council Member Gwenn Norton-Perry

SCAG Committees Pg. 371

SCAG Regional Council

SCAG Policy Committees

Community, Economic and Human Development

Energy and Environment

Transportation and Communications

SANBAG Policy Committees Pg. 372

Acronym List Pg. 376

Complete packages of this agenda are available for public review at the SANBAG offices and our website: www.sanbag.ca.gov. Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

Meeting Procedures and Rules of Conduct

Meeting Procedures

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the Board of Directors and Policy Committees.

Accessibility

The SANBAG meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is (909) 884-8276 and office is located at 1170 W. 3rd Street, 2nd Floor, San Bernardino, CA.

Agendas – All agendas are posted at 1170 W. 3rd Street, 2nd Floor, San Bernardino at least 72 hours in advance of the meeting. Complete packages of this agenda are available for public review at the SANBAG offices and our website: www.sanbag.ca.gov. Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

Agenda Actions – Items listed on both the "Consent Calendar" and "Items for Discussion" contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However, items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.

Closed Session Agenda Items – Consideration of closed session items *excludes* members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.

Public Testimony on an Item – Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Board of Directors or Policy Committee Members should complete a "Request to Speak" form, provided at the rear of the meeting room, and present it to the SANBAG Clerk prior to the Board's consideration of the item. A "Request to Speak" form must be completed for *each* item when an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

Agenda Times – The Board is concerned that discussion take place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.

Public Comment – At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject within the Board's authority. *Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in "Public Testimony on any Item" still apply.*

Disruptive Conduct – If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner. *Please be aware that a NO SMOKING policy has been established for meetings. Your cooperation is appreciated!*

**SANBAG General Practices for Conducting Meetings
of
Board of Directors and Policy Committees**

Basic Agenda Item Discussion.

- The Chair announces the agenda item number and states the subject.
- The Chair calls upon the appropriate staff member or Board Member to report on the item.
- The Chair asks members of the Board/Committee if they have any questions or comments on the item. General discussion ensues.
- The Chair calls for public comment based on “Request to Speak” forms which may be submitted.
- Following public comment, the Chair announces that public comment is closed and asks if there is any further discussion by members of the Board/Committee.
- The Chair calls for a motion from members of the Board/Committee.
- Upon a motion, the Chair announces the name of the member who makes the motion. Motions require a second by a member of the Board/Committee. Upon a second, the Chair announces the name of the Member who made the second, and the vote is taken.

The Vote as specified in the SANBAG Bylaws.

- Each member of the Board of Directors shall have one vote. In the absence of the official representative, the alternate shall be entitled to vote. (Board of Directors only.)
- Voting may be either by voice or roll call vote. A roll call vote shall be conducted upon the demand of five official representatives present, or at the discretion of the presiding officer.

Amendment or Substitute Motion.

- Occasionally a Board Member offers a substitute motion before the vote on a previous motion. In instances where there is a motion and a second, the maker of the original motion is asked if he would like to amend his motion to include the substitution or withdraw the motion on the floor. If the maker of the original motion does not want to amend or withdraw, the substitute motion is not addressed until after a vote on the first motion.
- Occasionally, a motion dies for lack of a second.

Call for the Question.

- At times, a member of the Board/Committee may “Call for the Question.”
- Upon a “Call for the Question,” the Chair may order that the debate stop or may allow for limited further comment to provide clarity on the proceedings.
- Alternatively and at the Chair’s discretion, the Chair may call for a vote of the Board/Committee to determine whether or not debate is stopped.
- The Chair re-states the motion before the Board/Committee and calls for the vote on the item.

The Chair.

- At all times, meetings are conducted in accordance with the Chair’s direction.
- These general practices provide guidelines for orderly conduct.
- From time-to-time circumstances require deviation from general practice.
- Deviation from general practice is at the discretion of the Board/Committee Chair.

Courtesy and Decorum.

- These general practices provide for business of the Board/Committee to be conducted efficiently, fairly and with full participation.
- It is the responsibility of the Chair and Members to maintain common courtesy and decorum.



Important Things to Know for...

January 2010

SANBAG Meetings – Cancelled:

Major Projects Committee

SANBAG Meetings – Scheduled:

Administrative Committee	Jan. 13	9 a.m.	The Super Chief
Mountain/Desert Committee	Jan. 15	9 a.m.	Town of Apple Valley
Board Workshop and Plans and Programs Committee (Joint meeting)	Jan. 20	12 noon	SANBAG 1 st Floor Lobby
Commuter Rail & Transit Committee	Jan. 21	12 noon	The Super Chief

Other Meetings/Events:

SB 375 Workshop	Jan. 15	10:30 a.m.	Town of Apple Valley Recreation Center
SB 375 Workshop	Jan. 28	4 p.m.	SANBAG

For additional information, please call SANBAG at (909) 884-8276